



FUNERAL & CREMATION SERVICES

Celebrating Life Since 1924

A GUIDE FOR YOUR FAMILY

Your Next *Steps*

Helping you navigate the next steps with care.

With our deepest *sympathy*

Please accept our heartfelt condolences during this most difficult time. Thank you for trusting our family to serve yours — we are honored to be here for you.

This brief guide is shared only so you have the information — *there is nothing you need to do right now*. Please take your time, be with those you love, and rest if you can.



Your funeral director will *reach out* to you

One of our funeral directors will be in touch to schedule your arrangement conference — or to help gather any information we will need — in whatever way is most convenient and comfortable for your family: in person, by phone, by email, or online with electronic signature.

FOR YOUR REFERENCE

A few things to *gather*, when you are able

There is no rush. Your funeral director will walk you through each item below according to your family's needs and wishes.

IF PRE-PLANNED

You have *already* done much of this

If your loved one pre-arranged with Van Orsdel, most details are on file. Your funeral director will simply confirm and update what is needed — please review the items below only as applicable.

IF AT-NEED

We will *walk through* each step

If arrangements have not yet been made, the items on this page will be reviewed with you during your arrangement conference. Gather what you can; your funeral director will help with the rest.

1 Information your funeral director may *request*

if not already on file

- Your loved one's Social Security number**
Required for the death certificate and benefits filings.
- DD-214** — if your loved one served in the U.S. Armed Forces
Allows us to coordinate military honors and any veteran benefits.
- Both parents' full names**, including mother's maiden name
Needed for the official death certificate.
- Church or place of worship information**, if a religious service is desired
- Clergy information** — name and contact for the officiant, if one has been chosen

2 If you are planning a *Visitation or Service*

FOR A VIEWING — CLOTHING & ACCESSORIES

- **Clothing** to dress your loved one
- **Long sleeves are preferable**; please avoid low-cut necklines
- **Shoes are not needed**
- **Accessories are encouraged** — hats, eyeglasses, jewelry, or anything that reflects who they were

FOR A SERVICE — PHOTOS & MEMORIES

- **Gather photographs** for a tribute video or memorial display
- Your funeral director will let you know **how many** are best
- **Digital photos may be uploaded or emailed**; printed photos can be brought to your appointment
- Music, readings, or special items welcomed

Your funeral director will be in *touch*

This page is shared only as a reference, in case it is helpful to begin gathering anything. There is nothing you need to do on your own — your funeral director will guide you through every step.

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